



Parking and Drop-Off/Pick-Up Policy

This policy is in place to support the safe and smooth operation of my childminding service and to meet the requirements of Care Inspectorate Wales. It aims to minimise traffic congestion, promote children's safety, and maintain positive relationships with neighbours and local residents.

Drop-Off and Pick-Up Times

To reduce the number of vehicles arriving at the same time, families will be allocated staggered arrival and collection times.

- **Morning drop-off:** Between **7:10 am** and **7:40 am**
- **Afternoon pick-up:** Between **5:00 pm** and **5:30 pm**

Parents and carers are asked to arrive within their agreed time slot wherever possible. If you anticipate being late for drop-off or collection, please notify me as soon as possible so that appropriate arrangements can be made.

Parking Arrangements

As parking is limited in the immediate area, parents and carers are requested to use the available public parking on the following roads:

- St Julian's Avenue
- St Julian's Road
- Heather Road
- Carlton Road

Parents and carers must park legally and safely at all times and should not obstruct driveways, dropped kerbs, junctions, pavements, or access routes for emergency vehicles.



Consideration for Neighbours and Residents

As the childminding service operates within a residential area, all families are expected to be respectful of neighbours and the local community.

Parents and carers are asked to:

- Park considerately and in accordance with local parking regulations.
- Avoid blocking residents' driveways or access to their properties.
- Keep noise levels to a minimum during drop-off and pick-up times.
- Switch off vehicle engines while waiting where safe and practical to do so.
- Supervise children closely when entering and leaving vehicles.
- Leave the area promptly after drop-off and collection to reduce congestion.

These measures help ensure the safety of children, support good relationships with local residents, and minimise disruption to the surrounding community.

Policy Review

This Parking and Drop-Off/Pick-Up Policy will be reviewed annually to ensure it remains effective and appropriate for the needs of the childminding service.

The policy will be reviewed **12 months from the date of implementation**, or sooner if:

- A parking-related incident, accident, complaint, or near miss occurs.
- There are changes to local parking restrictions or road conditions.
- Feedback from parents, residents, or regulatory bodies indicates that amendments are required.
- Changes to the childminding service affect traffic flow or parking arrangements.

Any significant changes to this policy will be communicated to parents and carers.

Review Date: 12 months from implementation date, or sooner if an incident occurs.