



HS08.02: Working at heights work permit

Contract/Job Name	Somerton Car Wash, Newport
Contract/Job Number	Garage Demolition, Cromwell Rd, Newport
Date	
Permit No	
Specific Location of Work	Somerton Park Garage, Cromwell Rd, Newport, Newport, NP19 0HT

1 Description of work

Type and scope of work being carried out

2 Plant and equipment

List plant and equipment to be used for accessing work area and carrying out works and precautions associated with these items

3 Personnel

List of employees and contractors names who will be involved in this work

State how other personnel and public below works are protected (e.g. using barriers and signage.)

4 Competency

Copies of training certificates have been provided and checked

Certificates Seen

☐

Signed:

Date:

5 Risk assessments

Suitable and sufficient risk assessments have been carried out and the following hazards identified

Risk Assessments Seen

☐

Signed:

Date:

6 Method statements

Suitable and sufficient method statement has been prepared and agreed

Method Statements seen

☐

Signed:

Date:

7 Fall protection

Adequate fall protection is in place (tick all that apply)

Adequate guard rails & toe boards

☐

Fall arrest harness

☐

Safety net

☐

Tools & Materials secured against falls

☐

Fragile areas of roof identified & marked

☐

Signed:

Date:

8 Access/egress

Safe access to work areas for all operatives is in place

Firm level ground for scaffold/mobile access tower/ladder

☐

Overhead services or obstructions avoided

☐

Roof boards, ladders and other means of access in good condition

☐

Systems for safe removal of waste materials in place

☐

Ladders in good condition

☐

Signed:

Date:

9 Lifting equipment

Lifting equipment correctly installed (e.g. winch, hoist etc.)

Lifting equipment correctly installed and inspected by suitably trained, qualified and competent person

☐

Signed:

Date:

10 Hot works

Separate Hot Work Permit must be obtained and be attached to this document. Give brief details of hot works and associated extra precautions in confined space and at height.

11 Emergency procedures

Give details of emergency and rescue procedures (personnel and equipment) that are in place for duration of work

12 PPE

List PPE that will be used by personnel carrying out work

13 Additional precautions

Specify any additional precautions, limitations on works, equipment or materials. Give details of any additional continuous monitoring required. Specify frequency of inspections of works to ensure condition of Permit being adhered to.

14 Notices

PLEASE READ THE NOTICE BELOW BEFORE SIGNING THIS DOCUMENT

I/We understand the procedures required for the work described in this document and the conditions and precautions required.

Signature of person
requesting permit

Name & Company Name	
Date	

PLEASE READ THE NOTICE BELOW BEFORE SIGNING THIS DOCUMENT

I/We understand the procedures required for the work described in this document and the conditions and precautions required.

Signature of person competent to authorise work to proceed	
Name & Company Name	
Date	
Permit Valid From Date	
Permit Valid Until Date	

PLEASE READ THE NOTICE BELOW BEFORE SIGNING THIS DOCUMENT

I/We understand the procedures required for the work described in this document and the conditions and precautions required.

Signature of persons competent to supervise works	
Name(s) & Company Name(s)	
Date	

PLEASE READ THE NOTICE BELOW BEFORE SIGNING THIS DOCUMENT

I/We understand the procedures required for the work described in this document and the conditions and precautions required.

Signature of persons carrying out the work	
Name(s) & Company Name(s)	
Date	

15 Completion/suspension of work

The work has been completed/suspended
(delete as applicable)

All personnel have exited the work area



All equipment has been removed from the work area ☐

The works area is in a clean and safe condition ☐

If applicable, atmosphere in works area has been tested and found safe ☐

Signature of person supervising works	
Name(s) & Company Name(s)	
Date	

Signature of person competent to authorise work are completed/suspended	
Name(s) & Company Name(s)	
Date	

16 Cancellation of permit

This permit is now cancelled

Permit No	
Signature of person competent to authorise permit cancellation	
Name & Company Name	
Date	