



HS08.05: Excavation work permit

Contract/Job Name	Somerton Car Wash, Newport
Contract/Job Number	Garage Demolition, Cromwell Rd, Newport
Date	
Permit No	
Specific Location of Work	Somerton Park Garage, Cromwell Rd, Newport, Newport, NP19 0HT

1 Description of work

Purpose of excavation

Proposed depth of excavation

Method of excavation & trench support

Duration of excavation work

Access & egress arrangements

Soil type & moisture conditions

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2 Personnel

List of employees and contractors names who will be involved in this work

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State how other personnel and public below works are protected (e.g. using barriers and signage.)

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3 Plant and equipment

List plant and equipment to be used (including fencing, ladders etc.) and specific precautions associated

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4 Competency

Copies of training certificates have been provided and checked

Certificates seen	☐	Signed:	Date:
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5 Risk assessments

Suitable and sufficient risk assessments have been carried out and the following hazards identified

Risk Assessments seen	☐	Signed:	Date:
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6 Method statements

Suitable and sufficient method statement has been prepared and agreed

Method Statements seen	☐	Signed:	Date:
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7 Existing structures/temporary works

Precautions have been taken to prevent existing foundations and/or temporary supports being undermined or damaged

Signed:

Date:

8 Contaminated land

If the work is to be carried out in areas known to contain contaminated soil, please specify below and confirm that operatives have been given appropriate instructions

Operatives have received appropriate instructions

☐

Signed:

Date:

9 Underground services

Specify how underground services have been located and marked. Confirm that plant operatives / operatives have been instructed accordingly.

Public utility drawings have been referred to

☐

Locating equipment has been used to identify services

☐

Identified services have been exposed by hand & clearly marked

☐

Plant operatives have been given appropriate instructions

☐

Signed:

Date:

10 Emergency and rescue procedures

Give details of any emergency and rescue procedures (personnel and equipment) that are in place for duration of work

11 PPE

List PPE that will be used by persons carrying out works

12 Additional precautions

Excavation must be inspected daily to ensure safe to continue work and ensure condition of Permit being adhered to

13 Notices

PLEASE READ THE NOTICE BELOW BEFORE SIGNING THIS DOCUMENT

I/We understand the procedures required for the work described in this document and the conditions and precautions required.

Signature of person requesting permit	
Name & Company Name	
Date	

PLEASE READ THE NOTICE BELOW BEFORE SIGNING THIS DOCUMENT

I/We understand the procedures required for the work described in this document and the conditions and precautions required.

Signature of person competent to authorise work to proceed	
Name & Company Name	
Date	
Permit Valid From Date	
Permit Valid Until Date	

PLEASE READ THE NOTICE BELOW BEFORE SIGNING THIS DOCUMENT

I/We understand the procedures required for the work described in this document and the conditions and precautions required.

Signature of persons competent to supervise works	
Name(s) & Company Name(s)	
Date	

PLEASE READ THE NOTICE BELOW BEFORE SIGNING THIS DOCUMENT

I/We understand the procedures required for the work described in this document and the conditions and precautions required.

Signature of persons carrying out the work	
Name(s) & Company Name(s)	
Date	

14 Completion/suspension of work

The work has been completed/suspended
(delete as applicable)

All personnel have exited the work area ☐

All equipment has been removed from the work area ☐

The works area is in a clean and safe condition ☐

If applicable, atmosphere in works area has been tested and found safe ☐

Signature of person supervising works	
Name(s) & Company Name(s)	
Date	

Signature of person competent to authorise work are completed/suspended	
Name(s) & Company Name(s)	
Date	

15 Cancellation of permit

This permit is now cancelled

Permit No	
Signature of person competent to authorise permit cancellation	
Name & Company Name	
Date	