

From: Mo Rashid

Sent: Tuesday, April 07, 2026 11:34

To: Burrows, Lydia (Planning Officer) <Lydia.Burrows@newport.gov.uk>

Subject: RE: 26/0023 .. Travel Plan (Condition 4)

Hi Lydia,

Following the feedback please find attached a significantly overhauled Residential Travel Plan for The Crown Building.

In line with the comments received we have now incorporated hard financial commitments and a clear governance structure to ensure the plan's success. Key updates in this submission include:

- Initial Transition Fund (£2,800): A dedicated, capped pool of £50 vouchers for the first 56 occupants to incentivise sustainable travel habits immediately upon move-in.
- Annual Operational Budget (£1,600): A committed annual budget for the next 5 years to cover management, marketing, and remedial actions.
- Named Accountability: A formal 14-day pre-occupation trigger for appointing the Travel Plan Coordinator (TPC), providing the Council with a direct point of responsibility.
- Technical Monitoring: A 5-year commitment to TRICS-compliant resident surveys (Years 1, 3, and 5) to ensure data integrity and transparent reporting to the Council.
- Remedial Framework: Defined "trigger actions" that will be funded and implemented if car-reduction targets are not met.

This revised document provides the "effective monitoring, budgets, and responsible individuals" the team requested for a conversion of this scale.

Please let me know if you would like to discuss further.

Kind Regards

Mo