



Llywodraeth Cymru
Welsh Government

Application for a non-material amendment following a grant of planning permission

Town and Country Planning Act 1990

If printed, please complete using BLOCK CAPITALS and BLACK ink.

1. Applicant Name and Address

Title: First name:

Last name:

Company (optional):

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

2. Agent Name and Address

Title:		First name:	NOT APPLICABLE		
Last name:					
Company (optional):					
Unit:		House number:		House suffix:	
House name:					
Address 1:					
Address 2:					
Address 3:					
Town:					
County:					
Country:					
Postcode:					

3. Site Details

Please provide the full postal address of the application site.

Unit:		House number:	10	House suffix:	
House name:					
Address 1:	Summerhill Avenue				
Address 2:					
Address 3:					
Town:	Newport				
County:	Newport				
Postcode: (optional)	NP19 8FP				

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site – for example “field to the North of the Post Office”.

Easting:		Northing:	
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Description:

4. Pre-application Advice

Has pre-application advice been sought from the local planning authority about this application?

Yes

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No

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If Yes, please complete the following information about the advice you were given.
(This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much possible:

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Officer name:

Reference:

Date (DD/MM/YYYY): (must be pre-application submission)

Details of the pre-application advice received:

5. Eligibility

Do you, or the person on whose behalf you are making this application, have an interest in the part of the land to which this amendment relates?

Yes

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No

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If you have answered No to this question, you cannot apply to make a non-material amendment.

6. Authority Employee/Member

With respect to the Authority, I am:

- a) a member of staff; b) an elected member;
c) related to a member of staff; d) related to an elected member.

Do any of these statements apply to you?

Yes

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No

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If Yes, please provide details of the name, relationship and role:

7. Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter, including application reference number and date of decision in the sections below:

Application No: 25/0670

Application Type: Full

Proposal: INSTALLATION OF AIR SOURCE HEAT PUMP

Site/Location: 10 Summerhill Avenue, Newport, South Wales, NP19 8FP

Decision Date: 9th October 2025

Reference number:

25/0670

Date of decision (DD/MM/YYYY):

09/10/2025

For the purpose of calculating fees, which of the following best describes the original application type?

Householder development: development to an existing dwelling-house or development within its curtilage

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Other: anything not covered by the above category

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8. Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make:

The proposed amendment seeks approval for a minor repositioning of the approved air source heat pump along the same rear elevation; and the substitution of the previously approved model with an alternative unit of comparable size and specification with a lower declared sound power level.

The unit will remain at the same distance from the property boundary but will be positioned further towards the garden and further from the nearest neighbouring window.

There are no changes to the scale, appearance or function of the development. The approved acoustic fence will be implemented as previously agreed, and the amendment does not increase any planning or acoustic impact.

Are you intending to substitute amended plans or drawings?

Yes



No

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If Yes, please complete the following:

Old plan/drawing number(s):

Proposed Elevation, Heat Pump Location

New plan/drawing number(s):

Proposed Elevation - Updated, Heat Pump Location - Updated

Please state why you wish to make this amendment:

The amendment is sought to allow a minor adjustment to the siting of the heat pump to improve installation layout and increase separation from the nearest neighbouring window.

The substitution of the heat pump model reflects updated installation arrangements and results in a unit with a lower declared sound power level, without altering the scale, design or impact of the development.

9. Application Requirements – Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application not being accepted. It will not be accepted until all information required by the Local Planning Authority has been submitted.

The original and 3 copies of a completed and dated application form.

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The original and 3 copies of other plans and drawings or information necessary to describe the subject of the application.

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The correct fee.

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12. Agent Contact Details

Telephone numbers:

Country code:

National number:

Extension number:

Country code:

Mobile number (optional):

Email address (optional):

13. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes

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No

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If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? *(Please select only one)*

Agent

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Applicant

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Other (if different from the agent/applicant's details)

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If Other has been selected, please provide:

Contact name:

Telephone number:

Email address: