

Newport City Council

Newport City Council
Regeneration Investment & Housing
Civic Centre
Godfrey Road
Newport NP20 4UR

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www.newport.gov.uk



Application for Listed Building Consent for alterations, extension or demolition of a listed building

Historic Environment (Wales) Act 2023

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Details

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number Suffix

Property Name

Civic Centre

Address Line 1

Godfrey Road

Address Line 2

Town/city

Newport

Postcode

NP20 4UR

Description of site location (must be completed if postcode is not known)

Easting (x)

330405

Northing (y)

188247

Description

Applicant Details

Name/Company

Title

Mr

First name

Daniel

Surname

Cooke

Company Name

Newport City Council

Address

Address line 1

Newport City Council

Address line 2

Newport Civic Centre

Address line 3

Godfrey Road

Town/City

Newport

Country

Wales

Postcode

NP20 4UR

Are you an agent acting on behalf of the applicant?

- ☒ Yes
- ☐ No

Applicant Contact Details

Primary number

***** REDACTED *****

Secondary number

Email address

***** REDACTED *****

Agent Details

Name/Company

Title

Mr

First name

Chris

Surname

Gosling

Company Name

Cyson Cymru

Address

Address line 1

Caradog House

Address line 2

Cleppa Park

Address line 3

Town/City

Newport

Country

United Kingdom

Postcode

NP10 8UG

Contact Details

Primary number

***** REDACTED *****

Secondary number

Email address

***** REDACTED *****

Description of Proposed Works

Please describe the proposals to alter, extend or demolish the listed building(s)

A scheme to provide ceiling hatches throughout building corridors, including the formation of new access openings and the replacement of existing hatches, to facilitate fire-stopping and asbestos removal purposes.

Has the development or work already been started without planning permission?

- ☐ Yes
☒ No

Listed Building Details

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- ☐ Don't know
☐ Grade I
☒ Grade II*
☐ Grade II

Have you applied for a certificate from the Welsh Ministers stating that they do not intend to list the building?

- ☐ Yes
☒ No

Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

- ☐ Yes
☒ No

Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

- ☒ Yes
☐ No

If Yes, please describe and include the planning application reference number(s), if known

Ref. No: 26/0027 - INSTALLATION OF 69NO. 500-WATT PV PANELS, 1NO. 25KW INVERTER, 69NO. OPTIMISERS AND ACCOMPANYING ELECTRICAL DISTRIBUTION SYSTEM

Ref. No: 25/1017 - LISTED BUILDING CONSENT FOR THE INSTALLATION OF 69NO. 500-WATT PV PANELS, 1NO. 25KW INVERTER, 69NO. OPTIMISERS AND ACCOMPANYING ELECTRICAL DISTRIBUTION SYSTEM

Listed Building Alterations

Do the proposed works include alterations to a listed building?

- ☒ Yes
☐ No

If Yes, do the proposed works include

a) works to the interior of the building?

- ☒ Yes
☐ No

b) works to the exterior of the building?

- ☐ Yes
☒ No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

- ☒ Yes
☐ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

Existing floor plan drawings: CC-DR-B-(CR)-204; CC-DR-B-(CR)-205; CC-DR-B-(CR)-206; CC-DR-B-(CR)-207; CC-DR-B-(EW)-200; CC-DR-B-(EW)-201; CC-DR-B-(EW)-202; CC-DR-B-(EW)-203; CC-DR-B-(EW)-204; CC-DR-B-(WW)-200; CC-DR-B-(WW)-201; CC-DR-B-(WW)-202; CC-DR-B-(WW)-203; CC-DR-B-(WW)-204.

Proposed floor plan drawings: CC-DR-B-(CR)-104; CC-DR-B-(CR)-105; CC-DR-B-(CR)-106; CC-DR-B-(CR)-107; CC-DR-B-(EW)-100; CC-DR-B-(EW)-101; CC-DR-B-(EW)-102; CC-DR-B-(EW)-103; CC-DR-B-(EW)-104; CC-DR-B-(WW)-100; CC-DR-B-(WW)-101; CC-DR-B-(WW)-102; CC-DR-B-(WW)-103; CC-DR-B-(WW)-104.

Cyson Cymru Heritage Impact Statement (incorporating Design and Access Statement).

Datasheet for Palco 2-hour fire-rated metal-faced access hatch.

Materials

Does the proposed development require any materials to be used in the build?

- ☒ Yes
☐ No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Type:

Ceilings

Existing materials and finishes:

Predominantly lath and plaster with isolated plasterboard areas. Existing hatches are modern softwood units comprising a mixture of painted and unfinished ones.

Proposed materials and finishes:

C16 or C24 grade kiln-dried softwood trimmers fixed using galvanised hangers or structural screws. New two-hour fire-rated hatches (Palco metal-faced ceiling access panels).

Are you supplying additional information on submitted plans, drawings or a design and access statement?

- ☒ Yes
☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

Existing floor plan drawings: CC-DR-B-(CR)-204; CC-DR-B-(CR)-205; CC-DR-B-(CR)-206; CC-DR-B-(CR)-207; CC-DR-B-(EW)-200; CC-DR-B-(EW)-201; CC-DR-B-(EW)-202; CC-DR-B-(EW)-203; CC-DR-B-(EW)-204; CC-DR-B-(WW)-200; CC-DR-B-(WW)-201; CC-DR-B-(WW)-202; CC-DR-B-(WW)-203; CC-DR-B-(WW)-204.

Proposed floor plan drawings: CC-DR-B-(CR)-104; CC-DR-B-(CR)-105; CC-DR-B-(CR)-106; CC-DR-B-(CR)-107; CC-DR-B-(EW)-100; CC-DR-B-(EW)-101; CC-DR-B-(EW)-102; CC-DR-B-(EW)-103; CC-DR-B-(EW)-104; CC-DR-B-(WW)-100; CC-DR-B-(WW)-101; CC-DR-B-(WW)-102; CC-DR-B-(WW)-103; CC-DR-B-(WW)-104.

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Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

☐ Yes

☒ No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes

☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☒ The agent

☐ The applicant

☐ Other person

Pre-application Advice

Has pre-application advice been sought from the local planning authority about this application?

☒ Yes

☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

***** REDACTED *****

First Name

***** REDACTED *****

Surname

***** REDACTED *****

Reference

04/02/2026

Details of the pre-application advice received

Informal pre-application advice was received via a telephone conversation following an on-site walkabout late last year. The discussion covered the general scope of the proposed works and provided initial guidance on the approach.

Authority Employee/Member

With respect to the Authority, is the applicant or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you?

- ☒ Yes
☐ No

If Yes, please provide details of the name, relationship and role:

***** REDACTED *****

Ownership Certificates

Listed Buildings and Conservation Areas (Procedure and Interest Rate) (Wales) Regulations 2024

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Are you the sole owner of ALL the land?

- ☒ Yes
☐ No

Certificate Of Ownership - Certificate A

I certify/the applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least seven years left to run) of any part of the building to which this application relates.

Person Role

- ☐ The Applicant
☒ The Agent

Title

Mr

First Name

Chris

Surname

Gosling

Declaration Date

11/02/2026

☒ Declaration made

Declaration

I/We hereby apply for Listed building consent as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be made available as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Chris Gosling

Date

11/02/2026