



HS38: Ladder inspection

1 Introduction

Under the Work at Height Regulations 2005 ladders must be inspected before by the user at the beginning of the working day or after the condition of the ladder may have potentially changed - e.g. a ladder has been dropped or moved from a dirty area to a clean area (check the state or condition of the feet). These inspections and details of any remedial action taken will be recorded and filed.

Contract/Job Name	Somerton Car Wash, Newport
Contract/Job Number	Garage Demolition, Cromwell Rd, Newport
Location of Ladder	
Date of Inspection	
Inspection Carried Out By	
Signed By Inspector	

PLEASE READ THE NOTICE BELOW BEFORE SIGNING THIS DOCUMENT

I have inspected the ladder and judge it is safe for work to be carried out.

Inspection Checklist	Tick	Remedial Action Required	Signature of Inspector to confirm fault has been Rectified
Check the stiles - ensure they are not bent, twisted or damaged.			
Check the feet – ensure they are not missing, badly worn or damaged.			
Check feet after being on soft/dirty ground – make sure they are clean.			

Check the rungs – ensure they are not bent, badly worn or missing.			
Check any locking mechanisms – ensure they are not bent or badly worn.			
Check the stepladder platform – ensure it is not split or buckled.			
Check the steps or treads on stepladders – ensure they are clean and not loose.			
Check for missing or damaged tie rods (timber ladder).			
Check for cracked or damaged welded joints, loose rivets or damaged stays.			
Check that the ladder, or any part of it has not been painted (obscuring defects).			
Check for any other visible defects.			