



HS49: Site emergency plan

Contract/Job Name	Somerton Car Wash, Newport
Contract/Job Number	Garage Demolition, Cromwell Rd, Newport
Site Address	Somerton Park Garage, Cromwell Rd, Newport, Newport, NP19 0HT
Completed by	
Date	

1 Duties and controls

A 'Responsible Person' will be appointed under the management of Health and Safety at Work Regulations 1999 which covers emergencies.

This person will:-

- Undertake a risk assessment
- Ensure personnel are trained and given relevant information
- Put precautions into place to safeguard employees and non-employees

Ensure arrangements for:-

- Testing and maintenance of fire detection and alarms
- Firefighting equipment
- Emergency fire exits and routes
- Fire evacuation drills and assembly points
- First aid
- List and location of emergency facilities
- Rescue and evacuation procedures
- Emergency response training

Ensure that work does not resume after an emergency if a serious danger remains. If you have any doubts ask for assistance from the emergency services.

2 Types of emergency e.g. accident, flood, fire, pandemic, power outage, robbery

3 List and location of emergency equipment including equipment, location and operation procedures. You must provide suitable forms of emergency lighting

4 List and location of first aid including first aid kit, first aid supplies and their location

5 List and location of first aiders AM, PM and Night Shift including their training. Consideration should be given to the required number of first aiders

- 6 List and location of emergency facilities e.g. hospital, fire station, police including address, distance from site and phone number**
[Hospital Name]
[Hospital Address]
Tel:
Mob:
Email:
- [Fire Service Name]
[Fire Service Address]
Tel:
Mob:
Email:
- [Police Service Name]
[Police Service Address]
Tel:
Mob:
Email:
- 7 Alarm and emergency communication requirements. Indicate how will the alarm be raised**
- 8 Rescue and evacuation procedures**
- 9 Emergency response procedures detailing response to each emergency identified. Plan essential actions such as emergency plant shutdown, isolation or making processes safe**
- 10 Emergency response personnel and their training. Ensure only competent persons assume this role. Decide whether other key people are required such as a nominated incident controller to provide technical or site specific information**
- 11 Key company contacts in an emergency e.g. owner, manager, health and safety coordinator, maintenance, security etc including phone numbers**
- 12 List of services contacts e.g. electricity, gas, water including phone numbers**
[Electricity Supplier Name]
[Electricity Supplier Address]
Tel:
Mob:
Email:
- [Gas Supplier Name]
[Gas Supplier Address]
Tel:
Mob:
Email:
- [Water Supplier Name]
[Water Supplier Address]
Tel:
Mob:
Email:

13 Client contact details

Dldar Ahmed, Newport Hand Car Wash
Somerton Park Garage, Cromwell Rd, Newport, Newport, NP19 0HT
Tel:
Mob: 07888069907
Email:

14 Other contacts e.g. insurance including phone numbers**15 Detail the training plan on emergency procedures ensuring all workers (including those people with disabilities and vulnerable workers) are aware. Include detail on how everyone will take part in regular, realistic practice rehearsing plans, actions and responsibilities****16 Site layout**

A copy of the proposed site layout drawing showing signage, fire/escape exit routes, assembly points, location of firefighting equipment, entrances and exits to site and storage areas (including location of hazardous items such as LPG and other flammable liquids) should be clearly marked.

Make sure there are enough emergency exits for everyone to escape quickly, and keep emergency doors and escape routes unobstructed and clearly identified. Clearly show important items like shut-off valves and electrical isolators etc.

The site layout drawing should be displayed in suitably prominent positions on site in addition to in site offices, welfare facilities, fire points, assembly points.

The site traffic management plan must be marked clearly on the accompanying proposed site layout drawing for emergency service access.

The site/premises should be clearly marked from the road.