



Llywodraeth Cymru
Welsh Government

Application for Planning Permission

Town and Country Planning Act 1990

If printed, please complete using BLOCK CAPITALS and BLACK ink.

1. Applicant Name and Address

Title:	MS	First name:	CARLY
Last name:	HAWKE		
Company (optional):	WYE GYMNASTICS & GALAXY CHEERLEADING		
Unit:	53 E-G	House number:	
		House suffix:	
House name:	B		
Address 1:	SYMONDSCLIFFE WAY		
Address 2:	SEVERN BRIDGE INDUSTRIAL ESTATE		
Address 3:	PORTSKEWETT		
Town:	CALDICOT		
County:	MONMOUTHSHIRE		
Country:	WALES		
Postcode:	NP26 5PW		

2. Agent Name and Address

Title:

MR

First name:

LIWYD

Last name:

GROVES

Company
(optional):

AQUILA CONCEPTS

Unit:

E3

House number:

House suffix:

House name:

Address 1:

USK VALE BUSINESS PARK

Address 2:

MAMHILAD

Address 3:

Town:

PONTY POOL

County:

TORFAEN

Country:

WALES

Postcode:

NP4 0JL

3. Description of the Proposal

Please describe the proposed development, including any change of use:

PLANNING APPLICATION FOR CHANGE OF USE TO
A GYMNASTICS AND SOFT PLAY CENTRE.

Has the building, work or change of use already started?

Yes ☐

No ☒

If Yes, please state the date when building,
work or use were started (DD/MM/YYYY):
(Date must be pre-application submission)

Has the building, work or change of use been completed?

Yes ☐

No ☒

If Yes, please state the date when the building,
work or change of use was completed (DD/MM/YYYY):
(Date must be pre-application submission)

4. Site Details

Please provide the full postal address of the application site.

Unit:

House number:

House suffix:

House name:

PILL BOX

Address 1:

13A CHURCH STREET

Address 2:

Address 3:

Town:

NEWPORT

County:

Postcode:
(optional)

NP20 2BY

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site – for example “field to the North of the Post Office”.

Easting:

Northing:

Description:

5. Pre-application Advice

Has pre-application advice been sought from the local planning authority about this application?

Yes

☐

No

☒

SEE NOTE A

If Yes, please complete the following information about the advice you were given.
(This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much possible:

☐

Officer name:

Reference:

Date (DD/MM/YYYY): (Must be pre-application submission)

Details of the pre-application advice received:

NOTE A

PRE - APPLICATION SUBMITTED, HOWEVER GIVEN LEVELS OF
INFORMATION AVAILABLE IT WAS INFORMALLY ADVISED TO APPLY
FOR FULL PLANNING.

6. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle or pedestrian access proposed to or from the public highway?

Yes

☐

No

☒

Are there any new public roads to be provided within the site?

Yes

☐

No

☒

Are there any new public rights of way to be provided within or adjacent to the site?

Yes

☐

No

☒

Do the proposals require any diversions/extinguishments and/or creation of rights of way?

Yes

☐

No

☒

Please show details of any existing or proposed rights of way on or adjacent to the site, as well as any alterations to pedestrian and vehicle access, on your plans or drawings.

10. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know
Walls	THE REAR IS PEBBLE DASH THE SIDE IS STONEMASONRY THE FRONT IS RENDER TOP HALF AND BRICK BOTTOM HALF.	PATCH PEBBLE DASH AND REDECORATE. (REAR) SIDE - SANDBLAST STONE AND REPOINT. FRONT - RE RENDER TOP AND SANDBLAST BRICK		
Roof	SLATE ROOF TO PITCHED SECTION (MAIN BUILDING) FELT ROOF TO FLAT ROOF OVER TWO STOREY SECTION.	FELT, BATTEN AND SLATE TO PITCHED SECTION (MAIN BUILDING). EPDM TO FLAT ROOF OVER TWO STOREY SECTION.		
Windows	2 x TIMBER VELUX TIMBER WINDOWS (FRONT AND SIDE ELEVATIONS)	REDECORATE EXISTING WINDOWS		
Doors	TIMBER DOOR (FRONT AND SIDE ELEVATION)	STEEL SECURITY DOOR (FRONT AND SIDE ELEVATION)		
Boundary treatments (e.g. fences, walls)			✓	
Vehicle access and hard-standing			✓	
Lighting	NOTHING AT PRESENT	EMERGENCY EXIT LIGHTS ABOVE DOORS. WAYFINDING LIGHTING AROUND PERIMETER		
Others (please specify)			✓	

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

Yes



No



If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

- DESIGN AND ACCESS STATEMENT MK1
- NRW FLOOD RISK REPORT
- SITE PLAN - SCALE 1:1250
- EXISTING PLAN (INTERNAL LAYOUT)
- PROPOSED PLAN (INTERNAL LAYOUT)

11. Vehicle Parking

Is vehicle parking relevant to this proposal?

Yes ☒

No ☐

If Yes, please provide information on the existing and proposed number of on-site parking and cycling spaces on your plans.

A BIKE SHED FOR 4 BIKES WILL BE PROVIDED. ALONG WITH 2NR SPACES FOR STAFF PARKING. OTHER PARKING SPACES UTILISED AT PLL MILLENNIUM CENTRE.

12. Foul Sewage

Please state how foul sewage is to be disposed of:

☒ Mains sewer
(AS EXISTING)

☐ Package treatment plant

☐ Cess pit

☐ Septic tank

☐ Other

Are you proposing to connect to the existing drainage system?

Yes ☐

No ☒

If Yes, please include the details of the existing system on the application drawings and state references for the plan(s)/drawing(s):

* PROPOSED LAYOUT TO UTILISE EXISTING SOIL CONNECTIONS

13. Biodiversity and Geological Conservation

To assist in answering the following questions refer to the guidance notes. The notes provide further information on when there is a reasonable likelihood that any important biodiversity or geological conservation features may be present or nearby and whether they are likely to be affected by your proposals.

Having referred to the guidance notes, is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to or near the application site?

a) Protected and priority species:

☐

Yes, on the development site

☐

Yes, on land adjacent to or near the proposed development

☒

No

b) Designated sites, important habitats or other biodiversity features:

☐

Yes, on the development site

☐

Yes, on land adjacent to or near the proposed development

☒

No

c) Features of geological conservation importance:

☐

Yes, on the development site

☐

Yes, on land adjacent to or near the proposed development

☒

No

Supporting Information Requirements

Where a development proposal is likely to affect features of biodiversity or geological conservation interest, you will need to submit, with the application, sufficient information and assessments to allow the local planning authority to determine the proposal.

Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

Your Local Planning Authority will be able to advise on the content of any assessments that may be required.

14. Trees and Hedges

Are there trees or hedges on the proposed development site?

Yes

☐

No

☒

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character?

Yes

☐

No

☒

If Yes to either or both of the above, you may need to provide a full Tree Survey, at the discretion of your local planning authority. If a Tree Survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction – Recommendations'.

15. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or waste?

Yes

☐

No

☒

If Yes, please describe the nature, volume and means of disposal of trade effluents or waste:

16. Residential Units (Including Conversion)

Does your proposal include the gain, loss or change of use of residential units?

Yes

☐

No

☒

If you answered "Yes" to the question above, please specify the existing and proposed number of market and affordable dwellings on the attached plans.

17. All Types of Development: Non-residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace?

Yes



No



If you have answered Yes to the question above please add details in the following table:

Use class/type of use		Not applicable	Existing gross internal floorspace (square metres)	Gross internal floorspace to be lost by change of use or demolition (square metres)	Total gross internal floorspace proposed (including change of use) (square metres)	Net additional gross internal floorspace following development (square metres)
A1	Shops		219m ²	219m ²	N/A	0
A2	Financial and professional services	/				
A3	Food and drink	/				
B1	Business	/				
B2	General industrial	/				
B8	Storage or distribution	/				
C1	Hotels	/				
C2	Residential institutions	/				
C2A	Secure residential	/				
D1	Non-residential institutions	/				
D2	Assembly and leisure		N/A	N/A	219m ²	0
Other – Please specify: PROPOSAL TO MAINTAIN EXISTING FOOTPRINT - CHANGE OF USE FROM A1 TO D2.						
Total			219	219	219	0

In addition, for hotels, residential institutions and hostels, please additionally indicate the loss or gain of rooms:

Use class/type of use		Not applicable	Existing rooms to be lost by change of use or demolition	Total rooms proposed (including changes of use)	Net additional rooms
C1	Hotels	/			
C2	Residential Institutions	/			
C6	Short-term lets	/			
Other – Please specify:					

18. Employment

Please complete the following information regarding employees:

	Full-time	Part-time	Total full-time equivalent
Existing employees	0	3	0
Proposed employees	1	10	6

19. Hours of Opening

If known, please state the hours of opening (e.g. 15:30) for each non-residential use proposed:

Use	Monday to Friday	Saturday	Sunday and Bank Holidays	Not known
D2	10:00 - 19:00	09:00 - 13:00	N/A.	

20. Site Area

Please state the site area in hectares (ha)

0.0154

Does your proposal involve the construction of a new building which would result in the loss or gain of public open space?

Yes

☐

No

☒

If Yes, please complete the following information regarding public open space:

Area of Land (ha):

Open Space Lost

Open Space Gained

21. Assessment of Flood Risk

Is the site within an area at risk of flooding?

Yes

☐

No

☒

(Refer to Flood Map for Planning on Natural Resources Wales website www.naturalresources.wales/flooding/flood-map-for-planning/?lang=en)

If Yes, and you are proposing a new building or change of use, please add details of the proposal in the following table:

Flood Zone	Residential (Number of units)	Non-residential (Area of land – hectares)
Zone 1		
Zone 2		
Zone 3		
Defended Zone		

If the proposed development is located within an area at risk from flooding, you will need to consider whether it is appropriate to submit a flood consequence assessment (refer to TAN 15 www.gov.wales/technical-advice-note-tan-15-development-flooding-and-coastal-erosion)

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)?

Yes

☐

No

☒

Will the proposal increase the flood risk elsewhere?

Yes

☐

No

☒

From 7 January 2019, all new developments of more than 1 dwelling house or where the construction area is 100 square metres or more, require Sustainable Drainage Systems (SuDS) for surface water designed and built in accordance with the Welsh Ministers' Statutory SuDS Standards. SuDS Schemes must be approved by your local authority acting in its SuDS Approving Body (SAB) role. Please contact your local authority for details of how to apply.

How will surface water be disposed of?

☐

Sustainable drainage system

☐

Soakaway

☒

Main sewer

(AS PER EXISTING)

☐

Existing watercourse

☐

Pond/lake

22. Existing Use

Please describe the current use of the site:

SITE IS CURRENTLY VACANT AND NOT IN USE

Is the site currently vacant?

Yes

☒

No

☐

If Yes, please describe the last use of the site:

LAST KNOWN USE WAS A CHARITY SHOP

When did this use end (if known)? (DD/MM/YYYY)
(Date where known may be approximate)

23/03/2020

Does the proposal involve any of the following:

Land which is known or suspected to be contaminated
for all or part of the site?

Yes

☐

No

☒

A proposed use that would be particularly vulnerable to the
presence of contamination?

Yes

☐

No

☒

If you have answered Yes to any of the above, you will need to submit an appropriate
contamination assessment.

Does your proposal involve the construction of a new building?

Yes

☐

No

☒

If Yes, please complete the following information regarding the element of the site area which
is in previously developed land or greenfield land:

	Previously Developed Land	Greenfield Land
Area of land (ha) proposed for new development		

24. Industrial or Commercial Processes and Machinery

Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:

NOT APPLICABLE

Is the proposal a waste management development?

Yes

☐

No

☒

If the answer is Yes, please complete the following table:

	Not applicable	The total capacity of the void in cubic metres, including engineering surcharge and making no allowance for cover or restoration material (or tonnes if solid waste or litres if liquid waste)	Maximum annual operational throughput in tonnes (or litres if liquid waste)
Inert landfill			
Non-hazardous landfill			
Hazardous landfill			
Energy from waste incineration			
Other incineration			
Landfill gas generation plant			
Pyrolysis/gasification			
Metal recycling site			
Transfer stations			
Material recovery/recycling facilities (MRFs)			
Household civic amenity sites			
Open windrow composting			
In-vessel composting			
Anaerobic digestion			
Any combined mechanical, biological and/or thermal treatment (MBT)			

	Not applicable	The total capacity of the void in cubic metres, including engineering surcharge and making no allowance for cover or restoration material (or tonnes if solid waste or litres if liquid waste)	Maximum annual operational throughput in tonnes (or litres if liquid waste)
Sewage treatment works			
Other treatment			
Recycling facilities construction, demolition and excavation waste			
Storage of waste			
Other waste management			
Other developments			

Please provide the maximum annual operational throughput of the following waste streams:	
Municipal	
Construction, demolition and excavation	
Commercial and industrial	
Hazardous	

If this is a landfill application you will need to provide further information before your application can be determined. Your waste planning authority should make clear what information it requires on its website.

25. Hazardous Substances

Does the proposal involve the use or storage of any of the following materials in the quantities stated below?

Yes ☐

No ☒

Not applicable ☐

If Yes, please provide the amount of each substance that is involved:

Acrylonitrile (tonnes)	
Ammonia (tonnes)	
Bromine (tonnes)	
Chlorine (tonnes)	
Ethylene oxide (tonnes)	
Hydrogen cyanide (tonnes)	
Liquid oxygen (tonnes)	
Liquid petroleum gas (tonnes)	
Phosgene (tonnes)	
Sulphur dioxide (tonnes)	
Flour (tonnes)	
Refined white sugar (tonnes)	
Other Amount (tonnes)	
Other Amount (tonnes)	

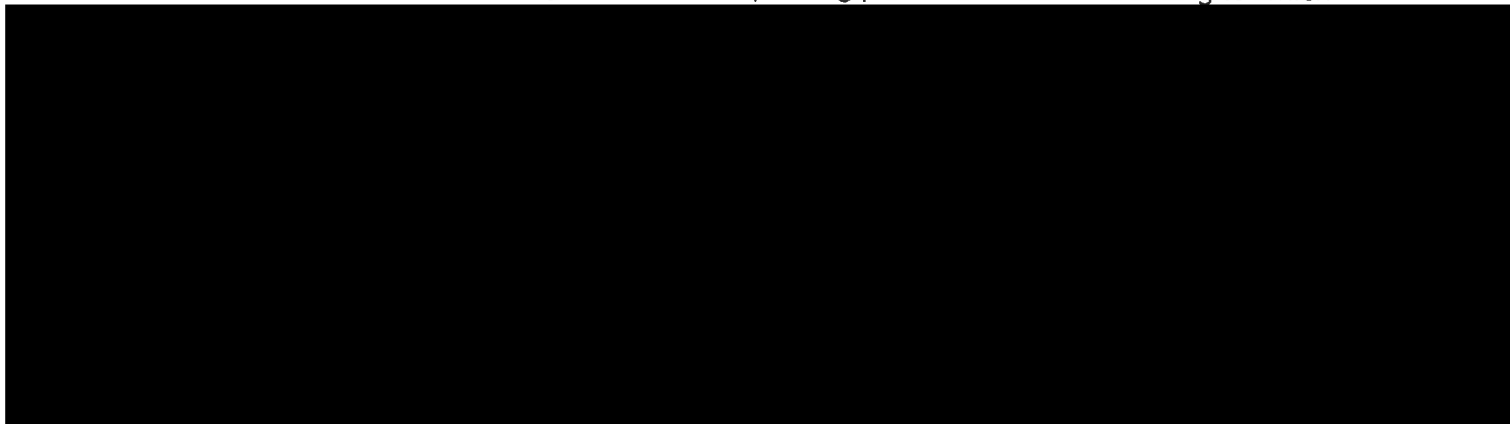
26. Ownership Certificates

One Certificate A, B, C, or D, must be completed, together with the Agricultural Holdings Certificate with this application form

Certificate of Ownership – Certificate A

Town and Country Planning (Development Management Procedure) (Wales) Order 2012

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) of any part of the land or building to which



Town and Country Planning (Development Management Procedure) (Wales) Order 2012

I certify/The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) of any part of the land or building to which this application relates.

Name of Owner	Address	Date Notice Served

Signed – Applicant:

Or signed – Agent:

Date (DD/MM/YYYY):

Certificate of Ownership – Certificate C

Town and Country Planning (Development Management Procedure) (Wales) Order 2012

I certify/The applicant certifies that:

- Neither Certificate A or B can be issued for this application.
- All reasonable steps have been taken to find out the names and addresses of the other owners (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) of the land or building, or of a part of it, but I have/the applicant has been unable to do so.

The steps taken were:

Name of Owner	Address	Date Notice Served

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed – Applicant:

Or signed – Agent:

Date (DD/MM/YYYY):

26. Ownership Certificates (continued)

Certificate of Ownership – Certificate D

Town and Country Planning (Development Management Procedure) (Wales) Order 2012

I certify/The applicant certifies that:

- Certificate A cannot be issued for this application.
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) of any part of the land to which this application relates, but I have/the applicant has been unable to do so.

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed – Applicant:

Or signed – Agent:

Date (DD/MM/YYYY):

28. Planning Application Requirements – Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

The original and 3 copies of a completed and dated application form.



The original and 3 copies of the plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North.



The original and 3 copies of other plans and drawings or information necessary to describe the subject of the application.



If the proposed development constitutes major development, the original and 3 copies of the pre-application consultation report.



The correct fee. (



The original and 3 copies of a design and access statement, if the proposed development:

- is within a World Heritage Site, and consists of the creation of one or more dwellings, or creates floor space of 100 square metres or more; or
- constitutes "major development".



The original and 3 copies of the completed, dated Ownership Certificate (A, B, C, or D – as applicable).



The original and 3 copies of the completed, dated Article 11 Certificate (Agricultural Holdings).

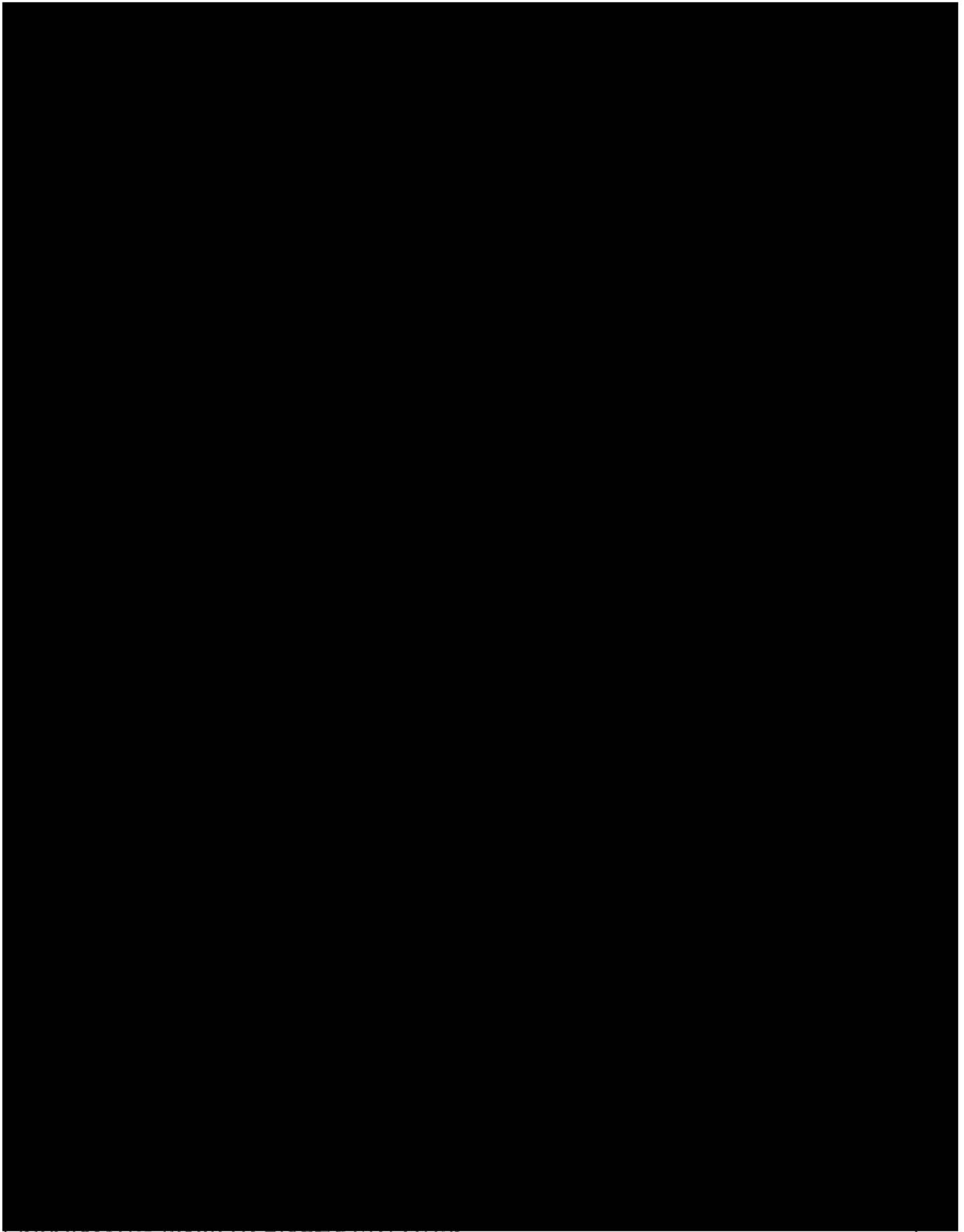


Depending on the type and scale of proposed development, your application – in order to be validated – may also need to be accompanied by the following technical documents:

- Flood Consequences Assessment
- Biodiversity and Geological Conservation Assessment
- Tree Survey
- Coal Mining Risk Assessment - see Planning Policy Wales paragraph 6.9.26
- Rural Enterprise Dwelling Appraisal
- Retail Impact Assessment
- Noise Assessment
- Transport Assessment.

The Welsh Government's Management Manual will assist you in determining whether any of these assessments are necessary.

You should also note that your Local Planning Authority may have adopted 'Local Validation Requirements' for some major developments. Information on any "Local Validation Requirements" will be available on the Local Planning Authority's website.



32. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes ☒

No ☐

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? *(Please select only one)*

Agent ☒

Applicant ☐

Other (if different from the agent/applicant's details) ☐

If Other has been selected, please provide:

Contact name:

Telephone number:

Email address: