



Application for approval of details reserved by condition

Town and Country Planning Act 1990 Historic Environment (Wales) Act 2023

If printed, please complete using BLOCK CAPITALS and BLACK ink.

1. Applicant Name and Address

Title:	MR	First name:	LUKE		
Last name:	STACEY				
Company (optional):	NEWPORT CITY COUNCIL - PARKS AND OPEN SPACES				
Unit:		House number:		House suffix:	
House name:	CIVIC CENTRE				
Address 1:	GODFREY ROAD				
Address 2:					
Address 3:					
Town:	NEWPORT				
County:	GWENT				
Country:					
Postcode:	NP204UR				

2. Agent Name and Address

Title:

MR

First name:

STEPHEN

Last name:

FRANKS

Company
(optional):

FRANKS AND TOMS ARCHITECTS LIMITED

Unit:

170

House number:

House suffix:

House name:

Address 1:

LAKE ROAD EAST

Address 2:

Address 3:

CYNCOED

Town:

CARDIFF

County:

Country:

Postcode:

CF235NR

3. Site Address Details

Please provide the full postal address of the application site.

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode:
(optional)

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site – for example “field to the North of the Post Office”.

Easting: Northing:

Description:

4. Pre-application Advice

Has pre-application advice been sought from the local planning authority about this application? Yes ☒ No ☐

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much possible: ☐

Officer name: JACOB COOKE

Reference: EMAIL RESPONSE

Date (DD/MM/YYYY): (must be pre-application submission) 20/10/2025

Details of the pre-application advice received:

REQUEST FOR APPLICATION TO DISCHARGE CONDITION.

5. Description Of Your Proposal

Please provide a description of the approved development as shown on the decision letter, including the application reference number and date of decision in the sections below:

THE ALTERATION AND EXTENSION OF EXISTING BUILDINGS TO PROVIDE A CAFE, OFFICES, STORE AND PLANT ROOMS, TOGETHER WITH ASSOCIATED LANDSCAPE ALTERATIONS AND OUTDOOR SEATING AREA

Reference number:

25/0145

Date of decision (DD/MM/YYYY):
(Date must be pre-application submission)

26/06/2025

Please state the condition number(s) to which this application relates:

1.	CONDITION 02	6.	
2.	CONDITION 05	7.	
3.	CONDITION 06	8.	
4.		9.	
5.		10.	

Has the development already started?

Yes☐

No☒

If Yes, please state when the development started (DD/MM/YYYY):
(Date must be pre-application submission)

Has the development been completed?

Yes☐

No☒

If Yes, please state when the development was completed (DD/MM/YYYY):
(Date must be pre-application submission)

6. Discharge Of Condition

Please provide a full description and/or list of the materials/details that are being submitted for approval:

Completed application form for the approval of details reserved by condition.
Drawing number SM_2410 - RV1 together with details of the proposed 6 number Sheffield Cycle Racks.
Amey drawings CD501 - 504.
Tree Retention / Tree Removal Plan Drawing 2411 - RevC
As confirmed samples are available on site for inspection.

7. Part Discharge Of Condition(s)

Are you seeking to discharge only part of a condition?

Yes☐

No☒

If Yes, please indicate which part of the condition your application relates to:

8. Planning Application Requirements – Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

The original and 3 copies of a completed and dated application form.

☒

The original and 3 copies of other plans and drawings or information necessary to describe the subject of the application.

☒

9. Declaration

I/we hereby apply for planning permission as described in this form and the accompanying plans/ drawings and additional information. I confirm that, to the best of my knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the persons giving them.

10. Applicant Contact Details

Telephone numbers:

Country code:	National number:	Extension number:

11. Agent Contact Details

Telephone numbers:

12. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? Yes ☒ No ☐

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? *(Please select only one)*

Agent ☒ Applicant ☐ Other (if different from the agent/applicant's details) ☐

If Other has been selected, please provide:

Contact name:

Telephone number:

Email address: