

Newport City Council

Newport City Council
Regeneration Investment & Housing
Civic Centre
Godfrey Road
Newport NP20 4UR

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Application for Listed Building Consent for alterations, extension or demolition of a listed building

Historic Environment (Wales) Act 2023

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Details

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number		Suffix	
Property Name			
School House			
Address Line 1			
High Street			
Address Line 2			
Caerleon			
Town/city			
Newport			
Postcode			
NP18 1AZ			

Description of site location (must be completed if postcode is not known)

Easting (x)	Northing (y)
333887	190583
Description	

Applicant Details

Name/Company

Title

Mrs

First name

Jane

Surname

Hopkins

Company Name

Charles Williams Charity

Address

Address line 1

School House

Address line 2

High street

Address line 3

Caerleon

Town/City

Newport

Country

Postcode

NP18 1AZ

Are you an agent acting on behalf of the applicant?

- ☒ Yes
- ☐ No

Contact Details

Primary number

Secondary number

Email address

***** REDACTED *****

Agent Details

Name/Company

Title

Mrs

First name

Vanessa

Surname

Hardwick

Company Name

V Hardwick- Chartered Surveyors

Address

Address line 1

1 Walnut Close

Address line 2

Miskin

Address line 3

Town/City

Pontyclun

Country

United Kingdom

Postcode

CF72 8RZ

Contact Details

Primary number

***** REDACTED *****

Secondary number

Email address

***** REDACTED *****

Description of Proposed Works

Please describe the proposals to alter, extend or demolish the listed building(s)

EXTERNAL AND INTERNAL REPAIRS & MAINTENANCE. VARIOUS

Has the development or work already been started without planning permission?

- ☐ Yes
☒ No

Listed Building Details

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- ☐ Don't know
☐ Grade I
☒ Grade II*
☐ Grade II

Have you applied for a certificate from the Welsh Ministers stating that they do not intend to list the building?

- ☐ Yes
☒ No

Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

- ☐ Yes
☒ No

Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

- ☒ Yes
☐ No

If Yes, please describe and include the planning application reference number(s), if known

Ongoing discussions with the previous heritage officer Laura Smith regarding areas requiring permissions, method statements, like for like.
Previous flat roof replacement application No: PP-13444191

Recent discussion with newly appointed heritage officer Guy Arnold on summer work proposals and work beyond.

Listed Building Alterations

Do the proposed works include alterations to a listed building?

- ☒ Yes
☐ No

If Yes, do the proposed works include

a) works to the interior of the building?

- ☒ Yes
☐ No

b) works to the exterior of the building?

- ☒ Yes
☐ No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

☒ Yes

☐ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

additional information is to be submitted as work progresses and further information becomes available.

Materials

Does the proposed development require any materials to be used in the build?

☒ Yes

☐ No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Type:

External walls

Existing materials and finishes:

Existing sand and cement render to the side elevations of the old school house -

Proposed materials and finishes:

To be replaced with a lime render - specification to be determined

Type:

Roof covering

Existing materials and finishes:

Combination of Welsh slate, Asbestos and rosmay tile to roof areas

Proposed materials and finishes:

Combination of Salvaged Welsh slate and Glendine

Type:

Windows

Existing materials and finishes:

Timber sliding sash with single glass

Proposed materials and finishes:

Timber sliding sash - glass to be determined following further discussions with heritage officer and building control due to low cills.

Type:

Chimney

Existing materials and finishes:

Partial sand and cement mortar joints

Proposed materials and finishes:

existing to be raked out and repointed with a lime mortar

Type:

Internal walls

Existing materials and finishes:

Existing cement render and plaster to be removed back to original brickwork

Proposed materials and finishes:

Areas to be replaced with a lime render - exact specification to be discussed with heritage officer and Ty Mawr lime

Type:

Other

Other (please specify):

Existing timber beam

Existing materials and finishes:

Reaplment of rotten timber beam over existing window opening.

Proposed materials and finishes:

To be discussed further with the appointed heritage officer and structural engineer

Are you supplying additional information on submitted plans, drawings or a design and access statement?

☒ Yes

☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

To be submitted following further discussions

Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

- ☐ Yes
☒ No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☒ Yes
☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

- ☒ The agent
☐ The applicant
☐ Other person

Pre-application Advice

Has pre-application advice been sought from the local planning authority about this application?

- ☒ Yes
☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

***** REDACTED *****

First Name

***** REDACTED *****

Surname

***** REDACTED *****

Reference

Date (must be pre-application submission)

04/07/2025

Details of the pre-application advice received

Various discussions wit Laura Smith whoi has now left. Teams call with Guy Friday 4th July.

Authority Employee/Member

With respect to the Authority, is the applicant or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you?

- ☐ Yes
- ☒ No

Ownership Certificates

Listed Buildings and Conservation Areas (Procedure and Interest Rate) (Wales) Regulations 2024

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Are you the sole owner of ALL the land?

- ☒ Yes
- ☐ No

Certificate Of Ownership - Certificate A

I certify/the applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least seven years left to run) of any part of the building to which this application relates.

Person Role

- ☐ The Applicant
- ☒ The Agent

Title

First Name

Vanessa

Surname

Hardwick

Declaration Date

08/07/2025

☒ Declaration made

Declaration

I/We hereby apply for Listed building consent as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be made available as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Vanessa Hardwick

Date

08/07/2025