

Newport City Council

Newport City Council
Regeneration Investment & Housing
Civic Centre
Godfrey Road
Newport NP20 4UR

01633 656656
planning@newport.gov.uk
www.newport.gov.uk



Application for Tree Works: Works to Trees Subject to a Tree Preservation Order (TPO) and/or Notification of Proposed Works to Trees in Conservation Areas (CA)

Town and Country Planning Act 1990

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Tree Location

Please provide the address of the site where the tree(s) stands (full address if possible)

Number

Suffix

Property Name

Address Line 1

Address Line 2

Town/City

Postcode

Description of site location (must be completed if postcode is not known)

Easting (x)

Northing (y)

If the location is unclear or there is not a full postal address, describe as clearly as possible where it is

(for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

Applicant Details

Name/Company

Title

Mrs

First name

Jessica

Surname

Southall

Company Name

Address

Address line 1

1 Brodawl House

Address line 2

Mill Street

Address line 3

Caerleon

Town/City

Newport

Country

Postcode

NP18 1BH

Are you an agent acting on behalf of the applicant?

- ☐ Yes
- ☒ No

Applicant Contact Details

Primary number

***** REDACTED *****

Secondary number

Email address

***** REDACTED *****

Identification of Tree(s) and Description of Works

Before answering these questions you might find it helpful to consult a tree surgeon to clarify what needs to be done.

Please provide a full and clear description of:

- The proposed works
- The trees affected including species and location

Dear Sir/Madam,

I am writing to request consent to carry out necessary maintenance works to a protected Holm Oak tree located near the main gate of our property, overhanging Llew-a-dor Court and Broadwell Court.

The tree has recently been inspected by a qualified arborist, who has recommended the following works on safety and health grounds:

Removal of numerous deadwood branches exceeding 50mm in diameter, due to their position above pedestrian walkways and the public road.

Removal of one large damaged branch overhanging the main gate, which has been struck by reversing large vehicles and may be at risk of failure if left in place.

Selective balancing works on the opposite side of the canopy, following removal of the damaged branch, to maintain the tree's structural balance.

Removal of crossing and rubbing limbs, including reduction/removal of a secondary limb to allow the main limb to develop healthily.

Thinning of epicormic growth/new shoots where appropriate.

Please let us know if you require any further information, photographs, or a formal arboricultural report in support of this application.

Kind regards,
Jess

Trees protected by Tree Preservation Order should be numbered according to the First Schedule of the Tree Preservation Order. For example - T3 oak; two beech and one birch in G2.

You must identify the trees on a sketch plan showing the location in relation to building(s), named roads and boundaries.

Please state the reference you have given the plan (as described above)

T7 Holm Oak

Your plan needs to show the precise location of the tree(s) in relation to nearby property/roads/boundaries. It should, therefore:

- indicate the main features of the site where the tree(s) stand and its surroundings; in particular, you should:
 - mark and name surrounding roads
 - sketch in buildings, including adjoining properties
 - add house numbers or names
- mark the position of the tree(s) to which you want to carry out work
- identify them by the number shown in the Tree Preservation Order where possible; if you use a different number, please make sure that this can be matched with your description of the tree(s)
- if there are many trees on the site, make clear which tree(s) are included in this application by:
 - marking all trees on the plan, but only numbering those to which you want to carry out work
 - showing the approximate distance between the application tree(s) and buildings
 - adding other relevant features on the site (e.g. greenhouse, paths)

If it is impossible to identify the tree(s) accurately on the plan (e.g. because they are part of a woodland or group of trees), please identify their approximate location on the plan and provide details of how the tree(s) are marked on site (e.g. high visibility tape, tree tags, paint, etc); trees must not be marked by scarring or cutting into the bark.

Trees - Reason(s) for work(s)

Please state the reasons for carrying out the proposed works on the tree(s)

Key reasons for requesting the work are:

Vehicle safety/tree damage: A large branch overhanging the gate has already been struck by reversing large vehicles, causing some damage to the tree

Preventative maintenance: Removing damaged and dead material now reduces the likelihood of emergency failures during high winds or storms.

Tree health: Crossing and rubbing limbs can wound the tree, allowing disease or decay to enter. Removing the secondary rubbing limb helps preserve the stronger main limb.

Structural balance: If a damaged limb is removed, corresponding balancing work may be needed to reduce uneven weight distribution and future stress on the tree.

Good access management: Overhanging branches near the entrance can interfere with safe vehicle movement through the gate area.

Canopy management: Thinning excessive epicormic shoots helps improve airflow, reduce congestion, and direct the tree's energy into healthier growth.

Long-term retention: Sensible maintenance now can help preserve the tree safely for the future rather than allowing avoidable decline or failure.

Do your reasons for carrying out the proposed works include any of the following

Health or safety of the tree(s) - e.g. it is diseased, fears that it might break or fall

☒ Yes

☐ No

If Yes, you will need to provide a report by a tree professional (arboriculturist)

Alleged subsidence damage

☐ Yes

☒ No

Trees - Additional Information

Are you providing additional information in support of your application?

☐ Yes

☒ No

Tree Ownership

Is the applicant the owner of the tree(s)?

☒ Yes

☐ No

Tree Preservation Order Details

Are you seeking consent for works to tree(s) subject to a Tree Preservation Order?

☒ Yes

☐ No

Do you know the title of the Tree Preservation Order?

☒ Yes

☐ No

If Yes, please give title of the Tree Preservation Order

TPO LL05435238200

Are you wishing to carry out works to tree(s) in a conservation area?

☒ Yes

☐ No

Authority Employee/Member

With respect to the Authority, is the applicant or agent one of the following:

(a) a member of staff

(b) an elected member

(c) related to a member of staff

(d) related to an elected member

Do any of these statements apply to you?

☐ Yes

☒ No

Declaration

I/We hereby apply for Tree works: Trees in conservation areas/subject to TPOs as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be made available as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Jessica Southall

Date

28/04/2026